

Homeowner's Rehab Inc/Home Improvement Program Program Advisory Committee Member

Homeowner's Rehab, Inc. (HRI) is a non profit organization which provides housing services to Cambridge residents. The Home Improvement Program at HRI encourages the renovation and stabilization of existing properties and improvement of neighborhoods for the benefit of residents with limited means. The department is seeking members for its Advisory Committee to replace outgoing members and to add to its team. The members meet up to six times per year and each board member is expected to participate in meetings and serve on a standing committee (marketing, fundraising, and vision committee). In addition, 2009 marked a year of housing woes in our nation, so this is a great opportunity for volunteer advisory members to make access to affordable housing priority for low income Cambridge residents.

Desired Advisory Member Skills & Responsibilities -We are looking for Advisory members from a wide range of backgrounds. *We are particularly interested in recruiting Advisory members with experience in any of the following disciplines:*

- *Legal*
- *Marketing/Outreach/Public Relations*
- *Fundraising/Grantwriting/Donor Solicitation*

The requirements of an Advisory member may include, but are not limited to:

- A vision and passion for giving residents access to affordable housing
- Strategic planning/brainstorming
- Viewing, understanding and giving guidance to current programs
- Serving on at least one working committee and attending member meetings, conference calls or as needed in between meetings obligations
- Providing an annual financial donation to the Home Improvement Program operations
- Cultivate new advisory members
- Resource Development Skills/ Relationship Management/Contacts. Including some experience in corporate and private foundation fundraising, donor cultivation, and individual solicitations. Connections to potential corporate partners, financial contributors and individual donors as needed.
- Promote the positive public image of the H.I.P organization and its projects in the community (*e.g., participation in promotional events such as photo opportunities and other worthy events*).

To apply for this opportunity: email Jenniferj@homeownersrehab.org and describe why you are interested in serving on HIP Advisory Committee, include a writing sample, a copy of your current relevant skills and experience and at least two professional references' contact information.

A formal member application and an interview will also be required to fill this position.